



Types of Proposal Submissions Invited

Please review the guidelines that follow and submit your proposal(s) via the proposal submission system according to the posted deadlines and specifications for each type of final submission should your proposal be accepted.

Paper Proposal

Papers are reports of completed research and will be published in the digital conference proceedings.

We invite three types of paper proposals:

(a) empirical research, (b) model or theory development, and (c) theorizing from the literature.

(a) An empirical research paper should adequately describe:

- Purpose of study: What does it contribute?
- Perspective or theoretical framework, including relevant literature.
- Research design (including rationale for choice of methodology, research questions, modes of data collection and analysis).
- Findings and conclusions.
- Implications for work and learning theory and/or practice.

(b) A paper focusing on model or theory development should address:

- What practical or theoretical void will this model or theory fill with respect to work and learning?
- What is the basis for proposing this model or theory (experience, literature, your own empirical research, etc.)?
- What are the elements of the model or theory and relationships among its elements?
- What is its relationship to existing theory?

(c) A paper that theorizes from the literature can be either an exploration based on literature (reviews and/or critiques) or applications from one field to another which yield new insights about work and learning.

The following should be addressed in the proposal:

- What is the purpose of this exploration or application?
- What fields of study, disciplinary perspectives, or bodies of literature are being analyzed?
- What are the implications for the development of work and learning theory and/or practice?

Paper proposals should be a *maximum of 500 words*.

If your proposal is selected for presentation, you will be responsible for submitting a 3,000- to 5,000-word paper for inclusion in the *Proceedings*.

Papers must be submitted according to the posted deadlines to be included in the *Proceedings*.

Panel Proposal

In a panel, three or more participants present and discuss related (diverse or contrasting) perspectives on a topic of interest to work and learning scholars and/or practitioners. Each panel will last 90 minutes.

It is the responsibility of organizer(s) of panel to identify topics and coordinate with presenters. Organizers must have the consent of all participants before submitting the proposal. Organizers not wishing to chair the session must indicate a chairperson.

Panel Proposal, *continued*

Should unforeseen circumstances prevent a participant from attending, it is the responsibility of the organizer to: (1) find a suitable replacement; and (2) notify the review coordinator, all other participants, and discussants involved in the session to enable them to have prior access to abstracts of each presentation, so they may formulate their remarks in the context of what the others plan to say. Organizers are responsible for making arrangements for such an exchange of information.

Only the organizer will be notified of the acceptance of a panel, and is responsible for notifying other participants.

A panel proposal should address the following:

- What is the perspective, topic or issue being addressed?
- What is the specific contribution of each presenter to the panel (experience, literature, one's own empirical research, and so on)?
- Why should work and learning scholars and/or practitioners care about this matter?

Panel proposals should be a *maximum of 750 words*.

If a panel proposal is selected, the organizer is responsible for submitting a *4,000- to 6,000-word* paper for inclusion in the *Proceedings*.

A single panel summary paper introducing the topic and reflecting all the contributions of participants involved in the panel must be submitted by the posted deadlines to be included in the *Proceedings*.

Poster Proposal

A poster session is a combination of a visual display of a research project and an opportunity to discuss the project with conference participants. Multiple posters will be displayed during each session.

Approximately 20 posters will be presented at the conference.

Posters should:

- Present research on a topic explicitly connected to adult learning and education.
- Combine text and images to provide a snapshot of the research.
- Be visually appealing, informative and consistent with principles of engaging design.

Those presenting posters are expected to be present during their session to answer questions and engage in discussions with interested participants.

Poster proposals should be a *maximum of 250 words*.

If your poster proposal is accepted, you will be provided with poster specifications/dimensions and the opportunity to submit a one-page summary that includes both text and an image of the poster for inclusion in the *Proceedings*.

This summary must be submitted by the posted deadlines to be included in the *Proceedings*.

If you have additional questions concerning types of proposals submissions, please [contact us](#).